

May 19, 2011

MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, May 19, 2011 at the Division of Transportation, 600 W. Winchester Road, Libertyville, Illinois, with the following:

Present:

Marion Watson, Chairperson
Dr. Donald J. Klusendorf, Vice-Chairperson
Michael Miceli, Secretary
John Matijevich, Member
Hank Bogdala, Member

Also Present:

Chief Dave Godlewski
ASA Carla Wyckoff
Susan Rankin, Executive Secretary
Beverly Bogdala (Guest)

Session called to order at 9:00AM by Chairperson Watson.

Minutes from the 4/14/11, 4/26/11, and 5/3/11 regular session meetings were reviewed and unanimously approved on motion of Donald Klusendorf, seconded by John Matijevich. Executive session minutes from 4/14/11 and 5/3/11 were reviewed in Executive session but unanimously approved in open session on motion from John Matijevich, seconded by Hank Bogdala. All in favor.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of Donald Klusendorf, seconded by John Matijevich.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. Donald Klusendorf made a motion to approve reports as presented, seconded by Mike Miceli. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. Our current Conditional Certified Eligibility list has 32 candidates. There are no candidates on the Supplemental Transfer list. There are currently six candidates on the Certified Eligibility list.

Discussion was made regarding the joint meeting with the Law & Judicial Committee on Tuesday, May 3, 2011. A presentation was given with an explanation of the Commission's policies, procedures, and historical data. Each Commissioner felt the meeting was successful and informative for all parties involved.

John Matijevich made a motion to take a recess at 9:45AM. Hank Bogdala seconded. All in favor.

Meeting reconvened at 9:55AM.

Per a recommendation from the County Administrator's Office, Jeff Carlstone from LCTV provided information regarding an upcoming video presentation on the Merit Commission. The video will be a 2-4 minute video explaining a brief history of the Merit Commission, their role, and other Deputy Sheriff testing information. Jeff will meet with the Merit Commission next week to discuss further details.

Susan Rankin provided the Merit Commission with an informational packet on Stanard & Associates. Stanard & Associates is a vendor that provides the testing for Deputy Sheriff including physical agility tests, entry written exam, promotional exams, psychological evaluations etc. The Merit Commission is currently reviewing and considering the various options for vendors in these areas of testing. The Merit Commission is scheduled to meet with the two new psychological evaluators from PCI on June 16, 2011. Further discussion will be made at the June meeting.

Susan Rankin will participate today with the Sheriff's Office at the job fair at the CLC in Grayslake, IL. Chairman Watson indicated that anyone who would like to attend is welcome to participate. The job fair in Grayslake is excellent exposure for the Merit Commission and Sheriff's Office and generates thousands of participants which historically has provided us with many potential candidates for Deputy Sheriff.

Chairperson Watson requested a motion to go into Executive session at 10:10AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Donald Klusendorf, seconded by Mike Miceli.

The meeting was reconvened to regular session by Chairperson Watson at 10:40AM.

Meeting reconvened at 10:40AM.

Meeting adjourned on motion of Donald Klusendorf, seconded by John Matijevich at 10:45AM.